



2018 Vendor Application

Come be a part of the beloved Annual Fairy Festival, a perfect market place to sell items and promote your unique business to hundreds of families.

Saturday, April 28, 11-4 PM & Sunday, April 29, 12-4 PM

What will you receive for your vendor booth fee?

- exposure to hundreds of families with children
- ability to hold a drawing and capture e-mail addresses
- promotional support: event will be promoted in print and social media including Facebook, through our own large student base, website, flyers to surrounding school districts, Pure Michigan website and Ohio Festivals website.
- A 10' X 10' area. You provide all skirting/table coverings/display materials/extension cords.

Act now. Booth space is limited and is reserved on a first come, first served basis. Jackson School of the Arts reserves the right to approve/deny all vendor applications. Your booth space is NOT guaranteed until you receive a confirmation e-mail and your payment is received. Set up time is 9:00 – 10:45 AM on Saturday, April 28 only. Parking is limited, so arrive early, and then move your vehicles out of the main parking lot. Take down on Sunday until 5pm (do not tear down before 4 PM)

FEES: (full payment is due with application)

- \$50 – 1 booth space: you supply your table and chairs
- \$75 – 1 booth space: we supply one 8' table and 2 chairs Electricity needed: Yes No
- \$25 – additional 8' table and 2 chairs
- \$15 – Marketing support: have your business name/ website printed on 1500+ handouts for guests and listed with link on jacksonarts.org during the month of April

I agree to the following:

I will be present during the event and I will be responsible for any damage caused to the building resulting from my activity. Set up time is Saturday from 9-10:45 am only. (Don't forget to move your vehicle afterward).

The Gallery where vendors are located will be locked on Saturday at 5pm through Sunday, 11:30 AM.

Tear down on Sunday is from 4-5 PM, but not before 4 PM.

I release Jackson School of the Arts and Art 634 and it's agents from liability for injuries or personal property damage resulting from the use of the Gallery @ Art 634 in connection with the Fairy Festival.

Booth space may not be re-sold or given to another person or business. 1 vendor per booth space. No refunds will be made for vendors unable to participate for any reason.

Payment: checks to Jackson School of the Arts (include your "vendor name" if different from name)

Return application with payment to: Jackson School of the Arts, 634 N. Mechanic St., Jackson, MI 49202 or email kim@jacksonarts.org

Questions? Call (517) 784-2389

Complete vendor application and return with payment.

Name: _____

Business/vendor name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone number: _____ E-mail: _____

Website address: _____

Description of booth/items to be sold:

Visa/MC Credit Card number _____ exp _____ code _____

Signature: _____ Date _____

___ I read and agree to the terms of the vendor contract.